

ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP

MONTHLY PROGRESS REPORT #26

Period Ending April 30, 2004

1. Work Accomplished This Period (4 Weeks)

P/NF

- Comments received on draft P/NF Study Summary Report.
- Produced final P/NF Study Summary Report.

Air Quality

- Revised Preliminary Draft Air Quality Assessment Work Plan.
- This document is essentially "on hold" until the next stage.
- Extended discussion period on the revised Air Quality Assessment Work Plan to allow continued discussions between US EPA and FHWA.

Draft OEA TOR

- Document made available for agency and public review.
- Received and tracked comments on draft TOR.

Draft NEPA Purpose and Need Statement

- Ongoing discussions to refine the Purpose and Need Statement.
- Continued to work with MDOT staff to prepare a new Purpose and Need Statement.

Consultation

- Continued monitoring of project hotline including the preparation of daily reports and weekly overviews.
- Continued updating and management of public comment computer database and binder including track web site comment forms and response letters.
- Northern Border Working Group meeting held April 1.
- Meeting with U.S. Border Agencies held April 1 in Windsor.
- Attended Trade Corridors conference April 25 - 27.

Communications

- Ongoing review of weekly coverage report.
- Published Government Notice in study are papers announcing extension of review period for comments on the Draft TOR document.

Service Deliverables / Project Management

- Coordination of Project Team activities and internal progress teleconferences continued.
- Preparation of monthly Progress Reports and Invoicing.

2.

Work Proposed for Next Period

P/NF Summary Report

- Finalize Summary Report.

Air Quality

- US EPA has requested additional review time to hold further discussions with FHWA and MDEQ.
- Continue to consult with Air Quality Task Force members, especially EPA and FHWA regarding the content of the Draft Air Quality Assessment Work Plan.
- Teleconference with Air Quality Task Force, if required (need will be determined based on comments received on draft document circulated mid-March).

OEA Terms of Reference

- Record and respond to comments.
- Prepare final TOR for submission to MOE.

NEPA Purpose and Need

- Finalized Purpose and Need Statement.

Consultation

- Continue to monitor project hotline.
- Continue to update and manage public comment computer database.
- Continue to update Consultation Group contact lists.
- Continue to prepare responses to comment sheets and web form submissions as received.

Communications

- Ongoing monitoring for project related coverage.

Additional Data Gathering

- The Partnership has agreed to have some additional secondary data collected on the Detroit River area to supplement that gathered under the P/NF Study. The Consultant Team will liaise with the Partnership Working Group as to the nature and extent of the data collection required; expected to have the data compiled by August 2004.

Service Deliverables / Project Management

- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.

3. Areas of Concern/Actions Required

None at this time.

4. Schedule Status

The Final TOR will be submitted to the Ontario Minister of the Environment on May 20, 2004.

In accordance with the recent (March 1, 2004) amendment, the contract completion date has been extended through September 30, 2004. The Consultant Team will strive to complete any remaining work activities well in advance of that date.

5. Budget Status

A total of \$ 124,374.69 CDN was expended this billing period. Additional hours/dollars have been expended, but invoices have not been received. The total budget invoiced to date is \$ 4,013,947.51 CDN, or 88% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of approximately 724 person hours were invoiced this billing period. To date, 90% of the total project person hours have been invoiced. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

Overall, we expect to complete the project within the total budget. However, a reallocation of budget is required to address the most recent (March 1, 2004) amendment. Details of this reallocation will be included in the next progress report.

Please see **Table 4** for the project cumulative spending curve.

Table 4



Cumulative Spending Curve

CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study

